## JOURNEY WORKER TIMBER FRAMER: LEAD PROJECT STEWARD

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**Summary:** The JW Site Lead collaborates in order to see successful completion of specialty structural timber and restoration projects. They facilitate key communication between Project Managers and the Crews that execute the work. The JW Site Lead works with Project Managers to ensure the project is set-up for success going into production, and they plan, organize, and control projects on the ground. They have the managerial skills to actively support and supervise crew members and subcontractors as they work, completing quality inspections, ensuring safety, and problem solving to increase efficiency and quality.

The JW Site Lead must have the minimum competency of Journey Worker Timber Framer, along with excellent verbal and written communication skills, and a kind spirit. You must love the craft and be interested in learning more, enjoy traveling to project sites across the USA and Caribbean, maintain an up-to-date record of the project(s), and use phone and email to check-in frequently when on the road. You will also work on site as a timber framer, and be required to hold at a minimum, an OSHA 30 card, and Class B CDL.

**Skill Set:** As a Key Team Collaborator, you will work closely with the Project Management team on the following for individual projects:

## **Project Logistics**

- Communicate, if necessary, with architects and engineers to clarify or problem solve
- Oversee project from mobilization planning through project
- Closeout/ completion of punch list
- Maintain the project construction schedule
- Organize and maintain facility and crew members' schedule
- Coordinate materials ordering and delivery schedules
- Review project plans, methodology and formulate site plan
- Organize project kick-off meeting to prepare crew
- Keep project and crew organized throughout completion
- Manage available work and crew deployment logistics
- Manage sub-contractors, monitoring invoicing and controlling performance
- Track and report project progress daily
- Provide up-to-date project photos

# **Project Success**

Resolve problems; identify construction management system improvements

Meet project construction budget by collaborating with PMTeam on monitoring

Project expenditures, identifying variances, and implementing solutions

Reinforce our shared values, summed up as: Love, Respect and Safety, in teamwork and through words and actions on and off-site

## **Site Safety**

Maintain a safe, secure, and healthy work environment by following and enforcing standards and best practice procedures, complying with legal regulations and/ or policies. Prevent fines and interruptions by complying with, and enforcing codes and safety guidelines. Maintain a substance free, safe, and inclusive work environment for all members.

#### **Love The Craft**

Update team knowledge by tracking and understanding emerging construction practices and standards. Participate in educational opportunities (both teaching and learning), reading professional publications, maintaining personal networks, participating in professional organizations, contributing to staff development by identifying training needs.

#### **REQUIREMENTS**

- This position requires travel and overnight stay (4-day weeks)
- Journey Worker Carpenter or equivalent status
- Five years of experience in a similar position in the construction industry
- OSHA 30 card, and Class B CDL
- Reliable transportation to and from work
- Basic tool kit and PPE
- Authorized to work in the US
- Leadership and organizational skills
- Written and verbal communication skills
- Ability to use a computer and video to communicate
- Solutions based problem solving skills
- Ability to quickly and accurately communicate with team members
- Ability to work to deadlines
- Ability train and lead others

# PHYSICAL REQUIREMENTS

- Prolonged periods standing, climbing, bending, and kneeling.
- Be able to
  - o lift up to 50 pounds at a time.
  - o safely work with sharp tools or power equipment.
  - work in a variety of weather conditions and terrains.
- Must have manual dexterity, a good sense of balance, and excellent hand-eye coordination.

65K–120K with 50% health insurance, dental and vision benefits, 100% life insurance. **Package dependent on experience and skill level.**